

How to Sign Up for Union Membership with SEIU 517M

Now that you've heard about the [benefits](#), [protections](#) and [resources](#) 517M brings to its members, there is one last step you must complete to join the Union:

Speak with a representative at MI HR Call Center by dialing 877-766-6447

Fast, Secure and Instant. Between the hours of 8:00a.m. and 5:00 p.m., Monday through Friday, state employees can use their employee identification number or social security number and be connected with a live Michigan HR specialist. Once on the phone, **tell the representative you wish to Authorize Union Dues Deductions.**

OR

Visit the HR Self-Service Online Portal

State employees can go online to join SEIU 517M by visiting the [MI HR Gateway](#) and selecting HR Self-Service or by clicking here: <https://bit.ly/Join517M> (case sensitive when entering in browser).

Please Note: HR Self-Service is not currently supported on mobile devices or tablets, so please use a computer to access the portal. Additionally, during the first week of each pay period, Self-Service is inaccessible Sunday through Wednesday due to payroll processing. Those seeking to join 517M during this time period should call **877-766-6447** and speak to a live MI HR Self-Service representative. See Above

Navigating the HR Self-Service Online Portal

After logging in, go to the **search** bar, located in the upper right hand corner, type **DUES**.

Where you see "opt into one of the deduction codes listed below", **select your bargaining unit code**

- For the **Scientific and Engineering Unit**, select **EH01**.
- For the **Human Services Support Unit**, select **EE01**.
- For the **Technical Unit**, select **EL01**.

On the next screen, click **AUTHORIZE**

Problems Logging In?

New Employees: Login information is mailed to the home address on file or can be emailed if you have a valid State of Michigan email address. If you do not receive login information within two weeks of your hire date, email HRMN Central Security at HRMN-Central-Security@michigan.gov.

Temporary Pin: Employees that have not completed their Security Questionnaire will receive a Temporary Pin. Once your Security Questionnaire is complete, you will receive a new Password.